

Village of Scarsdale
Westchester County, New York

Notice to Bidders

**FURNISH AND DELIVER WATER METERS
Contract VM-#1218**

Sealed proposals will be received by the Board of Trustees of the Village of Scarsdale, through its agent Mary Lou McClure, Village Treasurer, in the Village Hall, Scarsdale, New York until 2:00 P.M., May 1, 2017 to Furnish and Deliver Water Meters. At the above time and place bids will be publicly opened and read.

Bidders may obtain copies of the form of proposals and detailed specifications at the Department of Public Works in the Scarsdale Village Hall.

The Village of Scarsdale reserves the right to reject any or all proposals, or to waive any informality in the proposal, as deemed advisable in the interest of the Village.

For information call the Water Department at (914) 722-1138.



Stephen Pappalardo
Village Manager

Publish: April 21, 2017

Village of Scarsdale
Westchester County, New York

FURNISH AND DELIVER WATER METERS
Contract VM-#1218
General Conditions

Items and Quantities:

It is the intent of the Village to order materials, as required, within the next year. The Village reserves the right to increase or decrease the quantities stated in the proposal. The quantities stated are only approximate and should be used by the bidder for pricing only. The Village also reserves the right not to purchase any of the items listed in the proposal in total or part of, if determined necessary. Actual items and quantities to be ordered will be issued in writing to the successful bidder within one year after awarding the contract. Proposed prices shall remain in effect for one year after the award of the contract, except as otherwise set forth in these General Conditions. Any number of separately placed orders can be made by the Village within the one year effective price period.

The Village reserves the right to award separate individual items included as part of this contract to various bidders. The Village would do this if it determines awarding the contract in part, to various bidders, would be in the best interest of the Village.

Quality of Bids:

Bids are required to be in compliance with the intent of these specifications. Any deviations from these specifications or clarification of item(s) being submitted shall be explained in a LETTER OF EXCEPTION attached to the bid.

Post-Contract Award Meeting:

After the contract is awarded to the successful bidder for the material described by these specifications, a meeting will be held with the Scarsdale Water Superintendent by the contractor to review each and every item of the specifications prior to the material being ordered and to resolve any minor items not necessarily affecting the award of the bid. A record of that meeting will be made a part of the contract file.

Errors:

Bidders have seven consecutive days prior to bid openings to notify the Scarsdale Water Superintendent of any errors or ambiguities in the specifications which would affect bidding.

Village of Scarsdale
Westchester County, New York

FURNISH AND DELIVER WATER METERS
Contract VM-#1218
General Conditions

Conformance:

The material must be new and completely conform to these detailed specification. Any variation shall be listed on the bid. No major assemblies, accessories or parts thereof shall be substituted unless approved in writing by the Water Superintendent of the Village of Scarsdale.

Times and Place of Delivery

Complete delivery and acceptance by the Village of the material shall be effected in not more than the number of calendar days specified in the proposal. Any items not delivered in the time specified in the proposal will be considered a violation of the contract and the contract award shall be void. Units shall be bid FOB Village of Scarsdale, Water Garage, 25 Ramsey Rd, Scarsdale, New York 10583.

Warranty:

The contractor shall warranty all material furnished for a period of one year from date of delivery. This warranty shall include all materials furnished. Replacement shall be at no cost to the Village. Also, included in the Detailed Specifications are additional warranty information and requirements.

Lump Sum Payment:

Payment for the material will only be made after receipt in the Village of Scarsdale of the delivered materials and upon successful comparison of the items to the specifications.

Payment for delivery will be made after submission of executed voucher on form provided by the Village, verification of delivery by the Scarsdale Water Superintendent and approval by the Board of Trustees.

NOTICE: No payment for materials will be made to any successful bidder unless and until he/she has provided the Village with satisfactory certification that he/she has paid for all materials and accessory suppliers for those items furnished.

Village of Scarsdale
Westchester County, New York
Detailed Specifications
Furnish and Deliver Water Meters
Contract VM-#1218

Cold Water Meters/Displacement Type Magnetic Drive 5/8" – 1" Specifications

Sizes: 5/8", 3/4", and 1"

Every water meter shall meet or exceeds the latest AWWA C700 Standard. Its nutating disc, positive displacement principle shall be accurate and dependable, ensuring maximum utility revenue.

Construction

The water meter shall consist of three major assemblies: a register, a no-lead high copper alloy maincase, and a nutating disc measuring chamber.

The meter register can be mounted in one of four positions on the meter.

The meter shall have a corrosion-resistant no-lead high copper alloy maincase that will withstand most service conditions: internal water pressure, rough handling, and in-line piping stress.

The innovative floating chamber design of the nutating disc measuring element shall protect the chamber from frost damage while a chamber seal extends the low flow accuracy by sealing the chamber outlet port to the maincase outlet port. The nutating disc measuring element shall utilize corrosion-resistant materials throughout and a thrust roller to minimize wear.

Warranty

Provide a limited warranty for performance, materials and workmanship.

Maintenance shall be easily accomplished either by replacement of major assemblies or individual components.

Guaranteed Systems Compatibility

All water meters are guaranteed adaptable to the ARB®V, ProRead AutoDetect, E-Coder, TRICON®/S, TRICON/E3®, and Neptune meter reading systems without removing the meter from service.

Features Required

Register

- Magnetic drive, low torque registration ensuring accuracy
- Impact-resistant register
- High resolution, low flow leak detection
- Bayonet style register mount allows in-line serviceability
- Tamperproof seal pin deters theft
- Date of manufacture, size, and model stamped on dial face

No-Lead Maincase

- Made from a no-lead high copper alloy
- ANSI/NSF 61 Certified
- Lifetime guarantee
- Resists internal pressure stresses and external damage
- Handles in-line piping variations and stresses
- No-lead high copper alloy provides residual value vs. plastic
- Electrical grounding continuity

Nutating Disc Measuring Chamber

- Positive displacement
- Widest effective flow range for maximum revenue
- Polymer materials to maximize long term accuracy
- Floating chamber design is unaffected by meter position or in-line piping stresses

Operating Characteristics

Meter Normal Operating Range Size @100% Accuracy ($\pm 1.5\%$)	AWWA Standard	Low Flow @ 95% Accuracy
5/8" 1/2 to 20 US gpm	1 to 20 US gpm	1/8 US gpm
3/4" 3/4 to 30 US gpm	2 to 30 US gpm	1/4 US gpm
1" 1 to 50 US gpm	3 to 50 US gpm	3/8 US gpm

Specifications

- Certification: ANSI/NSF 61
- Application: cold water measurement of flow in one direction
- Maximum operating pressure: 150 psi (1034 kPa)
- Maximum operating temperature: 80°F
- Measuring chamber: nutating disc technology design made from synthetic polymer

Additional Requirements

- Sizes:
 - 5/8" x 3/4"
 - 3/4" sl
 - 1"
- Units of measure: cubic feet
- Register types:
 - Remote reading: ProRead AutoDetect Absolute Encoder, E-Coder High Resolution Absolute Encoder
- Bottom caps:
 - Synthetic polymer (5/8" only)
 - Cast iron
 - No-lead high copper alloy

Registers shall read in cubic feet of water. The Village bills customers in 100 cu ft of water so the appropriate cubic feet of water reading register shall be provided.

Village of Scarsdale
Westchester County, New York

FURNISH AND DELIVER WATER METERS
Contract VM-#1218
Proposal

To the Board of Trustees
Village of Scarsdale
Scarsdale, New York 10583

Gentlemen:

The undersigned, as bidder, declares that the only persons interested in this proposal, or the contract proposed to be made, as principals, are as stated: that he/she has carefully examined the information for bidders, general conditions, and the specifications pertaining thereto; and he/she proposes and agrees, if this proposal is accepted, that he/she will enter into a contract with the Village of Scarsdale to furnish and deliver materials called for in the specifications in the manner and within the time prescribed for the following price:

For completing all work free of Federal and State Taxes:

Item	Estimated Quantity	Unit Price	Total Price
1. 3/4" Water Meters as specified	640	\$	\$
2. 1" Water Meters as specified	50	\$	\$
3. 1" Water Meters, (with register for meter pit installation) as specified.	20	\$	\$
Grand Total (All Items) = \$			

Description	Meets or Exceeds Spec.		Exception (if applicable)
	Yes	No	
3/4" Water Meters as specified			
1" Water Meters as specified			
1" Water Meters, (with register for meter pit installation) as specified			

FURNISH AND DELIVER WATER METERS

Contract VM-#1218

Proposal

The successful bidder shall agree that the items and quantities stated are only approximate.

It is the intent of the Village to order equipment and materials, as required, within the next year. The Village reserves the right to increase or decrease the quantities stated in the proposal. The quantities stated are only approximate and should be used by the bidder for pricing only. The Village also reserves the right not to purchase any of the items listed in the proposal in total or part. Actual items and quantities to be ordered will be issued in writing to the successful bidder within one year after issuing a Purchase Order, except as otherwise indicated below. Proposed prices shall remain in effect for one year after the award of the contract, except as otherwise set forth in these documents. Any number of separately placed orders can be made by the Village within the one year effective price period. The Village reserves the right to award separate individual items included as part of this quote to various bidders. The Village would do this if it determines awarding purchases in part, to various bidders, would be in the best interest of the Village.

Prices bid for equipment and materials included in this contract shall remain unchanged for a minimum period of one (1) year after the issuance of a Purchase Order.

The items will be delivered in not more than 30 calendar days after an order is placed with the successful bidder unless otherwise approved by the Village.

Name of Company

Address

City, State, Zip Code

Telephone #

Fax #

Dated: _____

By: _____

Name & Title (printed)

Name (signature)

BIDDERS NAME: _____

Village of Scarsdale
Westchester County, New York
FURNISH AND DELIVER WATER METERS
Information for Bidders
Contract VM-#1218

Material & Labor to be Furnished:

Sealed proposals will be received by the Board of Trustees, through its agent Mary Lou McClure, Village Treasurer, at the Village of Scarsdale, Westchester County, New York, in the Village Hall until 2:00 p.m., Monday, May 1, 2017, to Furnish and Deliver Water Meters.

Bids Received:

Bids shall be made on the form of proposal attached hereto and the envelope addressed as follows:

Bid for: Furnish and Deliver Water Meters
Contract: VM-#1218
Attention: Mary Lou McClure, Treasurer's Office
Opening: Monday, May 1, 2017, 2:00 P.M.

Bids not so made will not be considered. Proposal shall be delivered to Mary Lou McClure, Treasurer's Office, Village Hall, Scarsdale, New York, on or before 2:00 P.M., Monday, May 1, 2017 at which time all bids will be publicly opened and read.

Contract Cancellation:

If the successful bidder fails to perform in any manner that is consistent with these contract documents, the Village has the right to cancel this contract.

Bidders Qualifications:

Each bidder shall present evidence that he is normally engaged in the type of work bid upon and shall satisfy the Board as to his financial qualifications. He shall make himself thoroughly familiar with the specifications before submitting his proposal in order that no misunderstanding shall exist in regard to the work to be performed under this contract. No bids will be considered from bidders who are unable to show that they are normally engaged in the type of work on which they are bidding on.

Acceptance or Rejection of Bids:

The Board of Trustees of the Village of Scarsdale reserves the right to reject any or all proposals, to omit any item or items, to award this contract in parts to various contractors, to waive any informality in the proposal or to approve minor changes in the specifications if deemed advisable in the interest of the Village.

The Board of Trustees may reject any proposal where there is substantial evidence that the bidder has performed previous work in willful contravention of the terms and conditions of the specifications and contract, and who has delayed such work unnecessarily.

The Board of Trustees reserves the right to reject any bid not accompanied by specified documentation. The Village of Scarsdale reserves the right to reject any Bid if it shows any omissions, alterations of form, additions not called for, conditions or qualification, or irregularities of any kind.

Bids to Remain Open:

All bids shall remain open for 45 days after the day of the opening of Bids, but the Village may, in their sole discretion, release any bid prior to that date.

Withdrawal of Bids:

A bidder may withdraw his Bid before the time fixed for the opening of bids by communicating his purpose in writing to the Village. Upon receipt of such written notice, the unopened Bid will be returned to the Bidder.

Assignment:

The Contractor shall not assign by power of attorney or otherwise the work or any part thereof without the previous written consent of the Village and shall not either legally or equitable assign any of the money payable under this agreement or his claim thereto unless by and with the like consent of the Village.

Refusal to Testify:

Upon the refusal of a person, when called before a grand jury, head of a city department, or other city agency, which is empowered to compel the attendance of witnesses and examine them under oath, to testify in an investigation concerning any transaction or contract had with the state, any political subdivision thereof, a public authority or with any public department, agency or official of the state or of any political subdivision thereof of a public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract.

- (a) such person, and any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving rewards from or entering into any contracts with any municipal corporation or fire district, or any public department, agency or official thereof, for goods, work or services, for a period of five years after such refusal, and to provide also that
- (b) any and all contracts made with any municipal corporation or any public department, agency or official thereof on or after July 1, 1959 or with any fire district or any agency or official thereof on or after September 1, 1960, by such person, and by any firm, partnership,

or corporation of which he is a member, partner, director or officer may be cancelled or terminated by the municipal corporation or fire district without incurring any penalty or damages on account of such cancellation or termination, but any monies owing by the municipal corporation or fire district for goods delivered or work done prior to the cancellation or termination shall be paid.

Non-Collusive Bidding Certification:

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Disqualification of Bidders:

Bids will not be accepted from firms which have pleaded guilty to or, otherwise, been convicted of bid-rigging or related criminal charges. Nor will bids be accepted from firms which include a principal or an officer who has pleaded guilty to or, otherwise, been convicted of bid-rigging or related criminal charges. Such bidders are disqualified from bidding on this project.

Village of Scarsdale
Westchester County, New York

FURNISH AND DELIVER WATER METERS
Contract VM-#1218
Articles of Agreement

_____ doing business as
Name of Bidder

Name of Company

Of _____

Address

hereby agrees to furnish and deliver materials to the Village of Scarsdale, Westchester County, New York in accordance with the Proposal, Information for Bidders, General Conditions and Specifications, which are attached to these Articles of Agreement and hereby made a part of this contract, (all of which contract documents the Contract acknowledges he has read and examined) and to accept in full payment for the work listed in the Proposal, accepted by the Village of Scarsdale, the following Bid Price:

Furnish & Deliver Water Meters for the prices bid on the individual items listed in the Proposal,

Item	Estimated Quantity	Unit Price	Total Price
1. 3/4" Water Meters as specified	640	\$	\$
2. 1" Water Meters as specified	50	\$	\$
3. 1" Water Meters, (with register for meter pit installation) as specified.	20	\$	\$
Grand Total (All Items) = \$			

Village of Scarsdale
Westchester County, New York

FURNISH AND DELIVER WATER METERS
Contract VM-#1218
Articles of Agreement

The Village reserves the right to increase or decrease the quantities stated. The quantities stated are only approximate and should be used for pricing only. The Village also reserves the right not to purchase any of the items listed in total or part of, if determined necessary. Actual items and quantities to be ordered will be issued in writing to the successful bidder.

The Village of Scarsdale, Westchester County, New York, agrees to make payment in full for the materials furnished and delivered to the satisfaction of the appropriate Village officials. Upon the failure of the Contractor to perform in any manner, in accordance with the Proposal, Information for Bidders, General Conditions and Specifications, the Village has the right to cancel this contract.

IN WITNESS WHEREOF, the Village of Scarsdale has caused this Contract to be executed by its duly authorized officers, who, however, incur no possible personal liability by reason of the execution thereof or of anything herein contained, and has hereunto set his hand and seal this _____ day of _____ 20____.

Attest:

Village Clerk

Village of Scarsdale

By: _____
Village Manager

Contractor:

Attest: _____

By: _____ X
Name & Title (printed)

Name (signature) X